

Studio COS LRC 2 800 College Avenue Weed, CA 96094 530.938.5910 mctv15.org

The mission of MCTV 15 is to encourage and support the use of media for sharing events, thoughts, and opinions by and for the people of Siskiyou County

Minutes of Board Meeting Tuesday, December 5, 2006
9 AM Studio COS LRC 2, 800 College Avenue, Weed, CA

Roll Call Audra Gibson, Judith Conrad, Todd Cory, Rick Satchell, Steve Crow, Kathy Blevins, John Cumming, Brendan Butler, John Arno.

Minutes of November 7, 2006 regular meeting were approved as written.

Public Comment

Brendan is still working with the Siskiyou County Child Advocate Services about doing a show.

Old Business

- Mt. Shasta Legacy Fund Grant updates: John Cumming – still working with JEDI on using Mt. Shasta Legacy Fund Grant on a 50/50 basis to produce a half hour show, should have a written proposal in January sometime with a possible show in February. No proposal yet from Mt. Shasta Trail Association or SNIPS.
- Collaboration with YCTV: reps from [MCTV 15](#) will continue to attend YCTV meetings and work towards shared programming. YCTV committed to exchange of programming once a month. John C. obtained permission from 3 or 4 MCTV producers to submit their shows for airing on YCTV.

New Business

Request from John Arno to address the following:

- Completion of procedures manuals for the studio from equipment set-up to DVD ripping and programming - on going - copies of completed procedures to be forwarded to John Arno
- Completion of wiring diagrams for all equipment in the studio – on website under Teamwork
- Announcement to the public that COS students are available to produce their public access show ideas in the studio – Judith to announce on Mt Shasta Magic and Audra to include in PSA's
- Modification of programming software the better accept half-hour shows and DVD's burned on computer – difficult but can be done, fill in with EBB, John Cumming to train an emergency Program Director after move from Head End
- Purchase of a back-up DVD burner – Motion to buy 2 today passed – one for editing computer and one as backup to Master
- Purchase of a new back-up VCR for the control room – old one working again after replacing power cord

Reports and Possible Action

- Operations Manager Report – New Business Cards received - request of payout of stipends for COS Today approved – DVD's running low – Audra will purchase more today – Christmas shut down of Studio COS to coincide with College closure for the holidays Dec 23rd through January 3rd – request of locking file cabinet or desk drawer will be looked into
- Financial Report – All funding monies received from Mt. Shasta, Weed and Dunsmuir (total \$11,500.00), personnel expenses not included, budget report not ready yet
- Tech Committee – \$500 towards moving Head End to Studio COS approved - date of move

undetermined , some time in the new year

- Programming – Dish Network programming renewed, and dish will be moved with collaboration from COS and Northland Cable when the live feed is in (date undetermined).
- Policies and Procedures - none
- Liaison Reports - Public (Judith Conrad) ongoing. Education (Marian Murphy-Shaw). , Government (Audra Gibson) Franchise Renewal Report – 10 year renewal likely – Northland Cable to purchase new cameras for city and county council meetings – Northland to provide marketing and programming support for MCTV15.
- Board/Staff Comments – no new comments

Adjourn at 11:05 AM to next regular meeting: Tuesday, **January 9**, 2006 9 AM