



Mountain Community Television – Channel 15
Studio COS, 800 College Ave
Weed, CA 96094
Telephone: 530-938-5910
Email: info@mctv15.org
Web: www.mctv15.org

Draft Minutes for Board Meeting - May 6, 2008

9 AM at COS MCTV15 Studio
800 College Avenue Weed, CA

ROLL CALL

Judith, Greg, Audra, Barbara, Todd, Steve Crow (9:30 – 10 AM)
John C., Kathy Blevins

CHECK-IN

Judith Where are you at with MCTV?

Approval of MINUTES of April 1, 2008 regular meeting - approved
Minutes can be found and downloaded at:
<http://www.mctv15.org/Public/MinutesApril2008>

Board Workbook Handouts – John Cumming
Board Development Book and minutes handout

PUBLIC COMMENT

this is the time for members in the audience to ask questions of the board on items not on the agenda. The Board may take no action on items raised during public comment, but may direct staff or ask for an item to appear on an agenda at a later date.
None

Board Resignations from MaryAnn Thrush and Audra Gibson. Motion to accept resignations passed. MaryAnn will continue as volunteer, Audra agreed to continue to serve as voluntary secretary to the board.

CLOSED SESSION:

Personnel - Board to discuss parameters for Executive Director Position, salary range, application process, review process.

The mission of MCTV15 is to encourage and support the use of media for sharing thoughts opinions and events by, and for the people of Siskiyou County.

Report on closed session – Board has decided to set the parameters for Executive Director position. Steve Crow motion/Barbara Dillman second to close applications for this position at the end of May, to develop a list of questions for candidates and to finalize the process for hiring the ED including completing the calendar for interviews and offering of position. Passed.

Press release package includes job description, salary range approved by board \$30,000 – \$60,000 based on experience. Candidates should submit a letter of intent and resume, by May 31st to MCTV15, LRC 2 College of the Siskiyous, Weed, CA 96094.

OLD BUSINESS

UPDATE: Shasta Regional Grant Projects

JEDI (John) Motion made and passed to reallocate remainder of funds (\$250) from Jedi project to MSCRC project with a match from MSCRC in the amount \$500

Mt. SHASTA COMMUNITY RESOURCE CENTER (Judith as Producer) In studio shoot planned for some time during the first two weeks of June.

NEW BUSINESS

ACTION: Authorize MCTV15 bank account set up for MCTV15 merchandise from cafePress.com

Board wants MCTV/SMC to have administrative control of this site. We are still not in control of the domain name. Diana set up the domain name and storefront prior to today, for administrative consistency, board passed a motion to put domain name under the umbrella of SMC, and request Diane to disable the café press site. MCTV15 has an active PayPal account linked to our local bank account. Audra Gibson to follow through on making the requests of Diana.

ACTION: Proposal to move the regular board meetings to the second week (Tuesday, Wednesday or Thursday) of the month. This was tabled last month to be continued for discussion with the full board. Barbara Dillman's original request.

Barbara reported the reasoning for the request to be timing for quarterly reports may be 30 days late if meeting stays put at first Tuesday. No action taken.

REPORTS AND POSSIBLE ACTION

Operations - John Cumming, Kathy Blevins

In kind donations report from volunteers is due at end of June.

Media server died, power supply replaced, Northland loaned a computer, airing down for about 2 days. Recommend purchase of two separate computers, research underway.

Software is already ordered, we need to determine the hardware purchase, already in budget.

Financial Report – Barbara Dillman Quarterly report, budget planning session, special budget meeting schedule)
Budget presented. Board needs to review and be prepared to adopt a budget for next meeting.

COS Instruction Liaison - Ron Demele
Lighting grid progress per Steve Crow in June

COMMITTEE REPORTS AND POSSIBLE ACTION

Policies and Procedures – Greg Messer, John Cumming
MCTV15 Policies presented for review and adoption planned for next board meeting.
Revised copies will be sent electronically to committee members.

BOARD/STAFF COMMENTS

Judith requested, a template for professional productions.
Two board positions available.
Photos for web site requested from board members.

Adjourned 11:45 AM to next Regular Meeting: June 3, 2008 at 9 AM COS MCTV studio