

The mission of [MCTV 15](#) is to encourage and support the use of media for sharing events, thoughts, and opinions by, and for the people of Siskiyou County

Minutes of Board Meeting September 5, 2006  
9 AM at Studio COS, College of the Siskiyous,  
800 College Avenue Weed, CA

Roll Call Audra Gibson, Todd Cory, Judith Conrad Absent: Steve Crow, Rick Satchell, Sandi Duchi, Vince Reinig

Also present: Kathy Blevins, John Cumming, Arthur Aday, Valarie Shepard, Brendan Butler, Yammy Meesomboon, John Arno

Minutes of Aug 1, 2006 regular meeting approved as submitted

Board/Staff Announcements – none

### **Public Comment**

- John Arno raised the issue of grants. Public Service Grant available to COS soon. John Cumming to submit list of needed equipment approx. \$12,000 available
- Other grants: Vocational Education Grant, National Science Grant

### **Old Business**

- Board Responsibilities: questionnaire should be turned in by all at next board meeting
- Mt. Shasta Legacy Fund: reminder must be spent before June/07.
- Application received from CASA – Brendan to follow up
- SNIPS and Siskiyou Humane Society expressed an interest – Judith to follow up
- Mt Shasta Trail Assoc. expressed an interest – Audra to follow up
- Valarie Shepard suggests one show could be all non-profit organizations in the area be given 10 – 15 mins to talk about their organization which would save time and volunteers.
- Update from John Cumming on accounting software and budgeting
- Balance sheet and Profit and Loss statements submitted for approval
- Accepted without exception – moved to implement
- In Kind Donation Reports not yet turned in by all. Kathy will resend forms by email to all.
- Discussion on Audio only TV – no action at this time unless it becomes a problem

### **New Business**

- YCTV – John Cumming suggested a board member should attend YCTV board meeting (held in Yreka, first Tuesday evening of each month) Brendan Butler plans to attend tonights meeting YCTV in transition – needs volunteers badly
- Appointment of Board Development and Recruitment Committee – Audra Gibson, Steve Crow, and Shirley Hammond
- Operating Rules, Policies and Procedures – change Section IV #6 – Change identification of Producer from at least 20 seconds to 5 seconds.

### **Reports and Possible Action**

- **Operations Manager** – Kathy Blevins presented her report – Producer Renewals, Business Cards, Photocopy machine.

- **Financial Report** – Sandy Duchi absent and did not send a Financial Report.
- **Accounting Software** – John Cumming presented a Balance Sheet (before and after in kind Services adjustment) and a Profit and Loss Statement made using the new accounting software.
- **Tech Committee**- John Cumming discussed the moving of Head End to Studio COS control room with space and security issues.
- **Programming** – John Cumming discussed:- no update to last week's programming schedule because of time constraints - Rick Satchell and Kathy Blevins to train as back up Program Managers.
- **Liaison Reports** - Public (Judith Conrad) confirmed she is being notified of all community events in advance of her show airing. Education (Marian Murphy-Shaw) no report, Government (Audra Gibson) Franchise agreement with Mt. Shasta up for renewal soon.
- **Volunteer Committee** – Arthur Aday confirmed volunteer meeting to be held the 3<sup>rd</sup> Tuesday of each month. He is going to notify the papers and make flyers for the campus and public.

### **Comments**

Todd reminded us the Dish Network renewal is October for UCTV, Free speech TV and Democracy Now. To date we have only received \$120 donations towards the annual fee of \$336.

Agenda items for next board meeting: Development and Evaluation Committee, Committee of Audra, Judith and Shirley to do Annual Review of Operations Manager Job, Professional Production Services, Equipment purchasing for third editing station (\$800.00 needed).

Adjourn at 11:45 to next regular meeting: 9 a.m., October 3, 2006 at Studio COS.